

Call : 8655836601
email : compass.smts@gmail.com



FOUNDER :
Mrs. NEHA NAGVEKAR
B.Com, G.D.C. & A
Certified Panel Auditor
Panel # B2/19096

सहकार भारती सहकार प्रशिक्षण सहकारी संस्था. मर्या. कराड

नोंदणी क्र. : एस.ए.टी./के.आर.डी./जी.एन.एल./सी./१०७/२००४-२००५

-: पुरस्कृत :-



compass

Society Management Training Solutions

institute to navigate society members in the right direction

Centre : Unit 316, Goyal Trade Centre, Shantivan, Borivali (East), Mumbai-400 066

To all Societies.....

As per MCS Act 24(a) each co-operative society has to give Co-operative education to its members from State level or District level co-operative education institute. "**Compass**" Society Management Training Solution runs under **SAHAKAR BHARATI**, Karad [Govt.approved] offering Education & Training Programme specially for Co-operative Housing Societies.

We are offering this Training Programme **ONLINE / OFFLINE** as under

1] TRAINING PROGRAMME FOR SOCIETY MANAGING COMMITTEE

..... : [TPSMC]
Duration : 3 hours
Topic of Training : Functional awareness

2] TRAINING PROGRAMME FOR SOCIETY MEMBERS

..... : [TPSM]
Duration : 2 hours
Topic of Training : General Awareness

Training Certificate will be issued to the Society from SAHAKAR BHARATI

Training Fees : Rs.120/- for the year x Total no of members of the Society
[Should be paid from Education & Training Fund]

You are requested to enroll or register for the same for the year 2020-2021

Training Fees should be paid in favour of "COMPASS" Society Management Training Solutions



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Consensus Questioning
Dynamics Design Group Organising
Planning Listening
Facilitation
Management Skills
Agenda Process
Communication Flexibility Empathy

- ▶ **C**omprehensive
- ▶ **O**nline
- ▶ **M**anagement
- ▶ **P**ersonnel
- ▶ **A**dministrative
- ▶ **S**olutions

Conducted by :
Mrs. NEHA NAGVEKAR
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**TRAINING
PROGRAMME**

Centre : Unit 316, Goyal Trade Centre, Shantivan, Borivali (East), Mumbai-400 066

Mobile : 8655836601 / 28978100 email : compass.smts@gmail.com

1] TRAINING PROGRAMME FOR SOCIETY MANAGING COMMITTEE

..... : [TPSMC]

Duration : 3 hours
Type of Training : ONLINE / OFFLINE
Topic of Training : Functional awareness

- Role of Co-operation in housing societies
- Need of Education & Training for Managing Committee Members
- Managing committee & office-bearers duties & responsibilities
- Statutory obligations regarding Audit, AGM & Election Rules, filing of Annual Returns & consequences of non-compliance
- Offer guidance in respect of Transfer Cases in the Societies
- Offer guidelines to Managing Committee to perform day to day society activities
- Drafting of General Body Meeting & Managing Committee meetings minutes
- Presentation of Annual Budget in AGM
- Objectives & scope of 97th Constitutional Amendment MCS (Amendment) Ordinance 2013
- New features of amended MCS Act 1960, their Impacts on housing societies
- New model bye-laws for CHS, highlights & impacts
- Need of following Election procedure to strengthen the rights of M.C.
- Seat Reservations for Women, SC/ST/OBC etc. – how to implement
- How to set up Grievance Redressal & Dispute Resolution Committee, and its functioning.
- Guiding Managing Committee to recover old dues & guidelines on preliminary notices to be served to defaulters.
- Contribution of Cultural Fund & its expenses within the frame work of bye-laws.

2] TRAINING PROGRAMME FOR SOCIETY MEMBERS

..... : [TPSM]
Duration : 2 hours
Type of Training : ONLINE / OFFLINE
Topic of Training : General Awareness

- Role of Co-operation in housing societies
- Need of Education & Training for Managing Committee Members
- Members' rights & responsibilities —
active members, associate members, nominal members, etc.
- Need to participate in Managing Committee & their consequences of not attending AGM
- New Election Rule & procedure for Managing Committee election
- Grievance Redressal in case of non compliance from Managing Committee

3] DETAIL TRAINING PROGRAM ON SPECIAL SUBJECT LIKE -

- DEEM CONVEYANCE
- REDEVELOPMENT
- SPECIAL REPAIRS OF SOCIETY BUILDING
- STRUCTURAL AUDIT / FIRE AUDIT

will be offered to the society as per their requirement from expert panel.



[E] TECHNICAL ASSISTANCE & INFRASTRUCTURE AVAILABLE FOR TRAINING PROGRAMME :

- ONLINE training will be provided through ZOOM / GOOGLE meeting app for Managing Committee members training
- Log in & Registration of Training on WEBSITE and by clicking the link society members can easily avail training sessions.
- OFFLINE training facility with PPT slide show will be made available as and when required @ venue
- Documentation of Guideline will be circulated for future references
- Organising Q & A session after each training via whatsapp, email, zoom





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॥ विना संस्कार नहीं सहकार ॥

नोंदणी क्र. : एम्.ए.टी. / के.आर.डी. / जी.एन्.एस्. / सी / 100 / 2001 - 2004

शिखर प्रशिक्षण संस्था म्हणून मान्यता, सहकार, पणन व वस्त्रोद्योग विभाग,
दि. २ मार्च २०१५ अधिसूचना असाधारण क्रमांक ३८

सहकार भारती सहकार प्रशिक्षण सहकारी संस्था मर्यादित, कराड.

- नोंदणीकृत कार्यालय : "माऊली", प्लॉट नं. १३, श्री पार्श्वनाथनगर, कराड, जि. सातारा.
- प्रशिक्षण केंद्र : सुखायु, श्री क्षेत्र दुधीवरे, लोणावळा, ता. मावळ, जि. पुणे.

प्रमाणपत्र

SHREE GANESH MAHARMA CHS LTD.

DAHISAR (W) MUMBAI 400068

श्री./श्रीमती VINOD VASANT SHENDE (Secretary) + 26

M. C. M. S.

हे / ह्या सहकार भारती सहकार प्रशिक्षण सहकारी संस्था मर्यादित,
सुखायु dt. 05/01/2020 between 4:30 PM to 7:30 PM
कराड यांनी ते या कालावधीमध्ये

घेतलेल्या 'प्रशिक्षण वर्गासाठी' उपस्थित होते. / होत्या.

या प्रशिक्षण संस्थेतर्फे घेतलेल्या परीक्षेत श्रेणीत उत्तीर्ण

झाले / झाल्या आहेत. त्याबद्दल त्यांना हे प्रमाणपत्र देण्यात येत आहे.

स्थळ - DAHISAR (W)
MUMBAI 400068

दिनांक - 05/01/2020



कार्याध्यक्ष

॥ बिना संस्कार नहीं सहकार ॥

नोंदणी क्र. - एस. ए. टी. / के. आर. डी. / जी. एन. एल. / सी. / १०७ / २००४-२००५

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सहकार भारती सहकार प्रशिक्षण सहकारी संस्था मर्यादित, कराड.



नोंदणीकृत कार्यालय : 'माऊली', प्लॉट नं. १३, श्री पार्श्वनाथनगर, कराड, जि. सातारा ४१५ ११०.

प्रमाणपत्र ऑडिटर्स सेमिनार

श्री. / श्रीमती सौ. लेखा उन्हास नागविकर

हे / ह्या सहकार भारती सहकार प्रशिक्षण सहकारी संस्था मर्यादित, कराड यांनी

25/02/2016 ते 26/02/2016 या कालावधीमध्ये घेतलेल्या ऑडिटर्स सेमिनारमध्ये

सहभाग घेतल्याबद्दल त्यांना हे प्रमाणपत्र देण्यात येत आहे. शिखर प्रशिक्षण संस्था म्हणून मान्यता

सहकार, पणन व वस्त्रोद्योग विभाग

मादाम कामा मार्ग, हुतात्मा राजगुरु चौक

मंत्रालय, मुंबई ४०००३२, दिनांक २ मार्च २०१६

परिचयना अशाधारण क्रमांक ३८

स्थळ - दुधिवरे, लोणावळा,
जि. पुणे

दिनांक - 26/02/2016



शेखर चरेगांवकर

कार्यकारी संचालक

सहकार भारती सहकार प्रशिक्षण सहकारी संस्था मर्या.